



Proposal to expand Church End Foundation Lower School to provide new school places for children in Marston Moretaine

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006 that Central Bedfordshire Council intends to make a prescribed alteration to Church End Foundation Lower School, Church Walk, Marston Moretaine, Bedfordshire MK45 0NE from 1 September 2014.

The proposal is to expand Church End Foundation Lower School from a 270 place lower school for pupils aged 4+ to 9 to a 450 place lower school for pupils aged 4+ to 9 through the creation of a new second campus on a new site within the Marston Park development on land east of Bedford Road in Marston Moretaine. The second campus will provide an additional 1 form of entry (150 places) at the Marston Park site in new buildings.

The current capacity of the school is approx 270. Following implementation the proposed capacity will be 300 for the current campus and 150 for the second campus. The current number of pupils registered at the school is 290.

The admission number for the current school is 54 for each year group and the proposed admission number will be 60 for each year group at the Church Walk site plus an additional 30 pupils for each year group at the new Marston Park site.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: The Information Manager, Central Bedfordshire Council, Room DC2, Watling House, High Street North, Dunstable, Beds, LU6 1LF. It can also be viewed on the Council's website at <http://www.centralbedfordshire.gov.uk/public-statutory-notices/public-statutory-notices.aspx>

Within four weeks from the date of publication of these proposals, any person may object to or make comments on the proposal by sending them to the Deputy Chief Executive / Director of Children's Services, Central Bedfordshire Council, Priory House, Chicksands, Shefford, Beds, SG17 5TQ.

Signed: Edwina Grant

Deputy Chief Executive / Director of Children's Services

Publication Date: 17 June 2013

Explanatory notes:

The proposal is in response to the growing number of pupils seeking school places in Marston Moretaine. Temporary measures are proposed for admissions in 2013 ahead of the permanent new buildings on the Marston Park development which are proposed to be completed in 2014.

Admissions to the school will remain in accordance with the published criteria.

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of a Governing Body Proposal: School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

N/A

In respect of an LEA Proposal: School and local education authority details

1. The name, address and category of the school.

Church End Foundation Lower School
Church Walk
Marston Moretaine
Beds
MK43 0NE

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

01 September 2014.

Objections and comments

3. A statement explaining the procedure for making representations, including —
- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and

(b) the address of the authority to which objections or comments should be sent.

Within four weeks from the date of publication of these proposals (i.e. by 15 July 2013), any person may object to or make comments on the proposal by sending them to the Deputy Chief Executive / Director of Children's Services, Central Bedfordshire Council, Priory House, Chicksands, Shefford, Beds, SG17 5TQ.

Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

The proposal is to enlarge the school by providing an additional 150 lower school places in new buildings as a second campus to the main school on a site within the Marston Park development on land east of Bedford Road in Marston Moretaine. This will retain the school's existing site and capacity ensuring that the needs of the existing community will continue to be met on that site, but will also ensure that more local provision is made to meet the needs of the growing Marston Park community on land east of Bedford Road in Marston Moretaine. It is planned that the new permanent accommodation on the Marston Park site should be ready for occupation for the 2014/15 school year.

School capacity

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

(a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school is 270 Following implementation the proposed capacity will be 300 for the Church Walk school campus and 150 places at the new Marston Park campus.

(b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

Currently there are 54 pupils admitted to the school in each relevant age. Following implementation, this will be 60 for the existing Church Walk site, plus a further 30 at the new Marston Park campus.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

N/A

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

N/A

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

The current number of pupils registered at the school is 290.

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

The proposal will be implemented by Central Bedfordshire Council with the full support of the governing body of Church End Foundation Lower School.

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

A second campus is to be built on a on a site within the Marston Park development on land east of Bedford Road in Marston Moretaine; hence the school will occupy both the existing Church Walk site and the new Marston Park site.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

The new site will be provided by the Council (secured under a S106 planning agreement) and the tenure will be transferred to the Trustees on a freehold basis.

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

N/A

(b) the arrangements for safeguarding the welfare of children at the school;

N/A

(c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

N/A

(d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

N/A

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

N/A

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Church End Foundation Lower school will continue to occupy the existing school site at Church Walk but will also occupy the new accommodation which is to be built on a site within the Marston Park development on land east of Bedford Road in Marston Moretaine.

- (b) the distance between the proposed and current site;

The two sites are 700 metres apart (straight line distance).

- (c) the reason for the choice of proposed site;

New lower school places are required in Marston Moretaine as a result of significant housing development in the area which has included 480 dwellings being provided within the Marston Park development on land east of Bedford Road. This development includes a site for additional lower school provision to serve the village and has also provided capital contributions towards the cost of the new provision both secured under a S106 planning agreement. A further 125 dwellings are proposed on land at Moreteyne Farm which will also contribute towards the costs.

The Council has been working with schools in the area to review places and plan for the impact of demographic changes across the area over the next five years and beyond. The pressure on existing provision and the need for more places across lower schools in Marston Moretaine is clear and the Council is now bringing

forward proposals to develop this additional site.

(d) the accessibility of the proposed site or sites;

The proposed site of the new campus is within the Marston Park development and therefore is ideally placed to accommodate the children from this development.

(e) the proposed arrangements for transport of pupils to the school on its new site; and

N/A as the additional site is within walking distance of the development.

(f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

N/A as the children live on the development.

Objectives

10. The objectives of the proposals.

In order to provide additional places in an area of growth, the Council is proposing to provide an extra 150 lower school places by building new accommodation on a site within the Marston Park development on land east of Bedford Road in Marston Moretaine as an expansion of, and second campus to, the existing successful Church End Foundation Lower School.

The expansion of an existing school, effectively through the creation of a second campus to the existing school site, mirrors federation arrangements elsewhere in Central Bedfordshire where schools are managed in a similar way and governed across two or more sites. This would also retain the school's existing site ensuring that the need to provide local schools for local children, ensuring a sense of community belonging and also promoting sustainable modes of travel, are fulfilled. This provides an excellent opportunity for the existing school to also grow its leadership and management capacity across the two sites.

This plan is for new permanent accommodation at the Marston Park site to be ready for the 2014/15 school year.

The admission arrangements for the new site for September 2014 will be in accordance with the following criteria:

1) All 'looked after' children or previously 'looked after' children (see definition).

- 2) Pupils living in the catchment area with siblings at the school (see definition of sibling).
- 3) Other pupils living in the catchment area (see definition).
- 4) 'Very exceptional' medical grounds (see definition).
- 5) Other siblings (see definition).
- 6) Any other children.

Definitions:

"Looked after children" ~ The Children Act 1989 defines a child who is "looked after" as a child or young person who is accommodated by the local authority (Section 20) or a child or young person who is the subject of a full care order (Section 31) or interim care order (Section 38).

"Previously 'looked after' children"

A previously 'looked after' child is one who immediately after being 'looked after' became subject to an adoption, residence, or special guardianship order. An 'adoption order' is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

"Sibling" ~ A sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister or the child of the parent/carer's partner, and in every case the child should be living at the same address. The sibling must be in the school at the time of application and be likely to remain in the school at the proposed date of admission.

'Very Exceptional' Medical Grounds" ~ 'Very exceptional' medical grounds refers to cases where there are exceptional medical reasons which make it essential that a child should attend a particular school and where the preferred school is the only school locally that could meet the child's needs. A medical report from the child's doctor or consultant must be submitted with the application form, setting out valid medical reasons why it is essential for the child to be admitted to the school in question and the difficulties that would be caused if the child had to attend another school. The Governors reserve the right to seek further information to determine whether it is essential for a child to be admitted to the preferred school on medical grounds. Admission on medical grounds cannot be considered where the medical condition relates to that of a parent/carer, brother or sister or other relative/childminder.

"Home address" ~ A pupil's home address will be regarded as the address of the parents/carer with parental responsibility with whom the child normally lives. This will not usually include grandparents, aunts or uncles. Where a child spends time with parents/carers at more than one address, the address used to allocate a school place will be the one at which the pupil is ordinarily resident and where the child spends the majority of the school week (Monday to Fridays) including nights. If there is any query on the home address this will be checked against original official documentation, e.g. council tax bill, a recent utility bill (gas, electricity, water) a rental agreement, child benefit annual statement or family tax credit

information.

Consultation

11. Evidence of the consultation before the proposals were published including—
- (a) a list of persons who were consulted;
 - (b) minutes of all public consultation meetings;
 - (c) the views of the persons consulted;
 - (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
 - (e) copies of all consultation documents and a statement on how these documents were made available.

a) The consultees were all parents/carers, staff, trade unions, governors of the school, Central Bedfordshire ward councillors, Marston Moretaine Parish Council, local MP, all schools within Central Bedfordshire, local diocese, neighbouring councils, key local voluntary groups and the general public.

b) The notes from the public consultation meeting held are appended at Appendix A.

c) The initial phase of statutory consultation attracted support from parents and other local stakeholders, as summarised in Appendix B. The Governing Body of Church End Foundation Lower School reiterated its support for the proposal and no issues arose in the initial phase which would change the proposal.

d) All of the applicable statutory requirements in relation to the proposals to consult were complied with.

e) A copy of the consultation document is appended to this document at Appendix C. This consultation document was supplied to all parents/carers, staff and governors of Church End Foundation Lower School. Copies were available to the public via Marston Moretaine Parish Council. A link to the consultation document on the Council's website was circulated to all head teachers and ward councillors throughout Central Bedfordshire. A copy of the consultation document was forwarded to the local Members of Parliament, neighbouring Education Authorities and key local voluntary sector organisations. A press release regarding the consultation also appeared in the local press.

Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The total capital cost of the project is currently estimated at approximately £ 2.7 m and this will be funded in full by the Council. The land required for the new campus is currently in the process of being transferred to Central Bedfordshire Council.

13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

On 27 March 2012 the Council's Executive recommended to Full Council the rolling Capital Programme for New School Places as set out in the Executive report, noting the required amendments to the Council's approved Capital Programme 2012/13 to 2015/16. (minute E/11/144)

On 19 April 2012 Central Bedfordshire's Full Council approved the rolling Capital Programme for New School Places as set out in the Executive report, noting the required amendments to the Council's approved Capital Programme 2012/13 to 2015/16. (minute C/12/9).

On 18 March 2013 the Council's Executive approved the commencement of informal consultation and the publication of statutory notices for the proposal to expand Church End Lower School, Marston from its current capacity of 270 places to provide a total of 450 places across two sites with an implementation date of September 2014 be approved (minute E/12/151).

Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

N/A

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

N/A

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

N/A

(c) evidence of parental demand for additional provision of early years provision;

N/A

(d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

N/A

(e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

N/A

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

N/A

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

N/A

(c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

N/A

(d) The proposed number of sixth form places to be provided.

N/A

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

N/A

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

N/A

- (b) any additional specialist features will be provided;

N/A

- (c) the proposed numbers of pupils for which the provision is to be made;

N/A

- (d) details of how the provision will be funded;

N/A

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

N/A

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

N/A

- (g) the location of the provision if it is not to be established on the existing site of the school;

N/A

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

N/A

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

N/A

19. Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

N/A

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

N/A

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

N/A

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

N/A

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

N/A

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

N/A

- (b) evidence of local demand for single-sex education; and

N/A

(c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

N/A

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

(a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

N/A

(b) evidence of local demand for single-sex education.

N/A

Extended services

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

The extended services currently provided by the school at the Church Walk site will be unchanged. The school also proposes to work with the local community to develop relevant extra curricular and extended school activities at the new Marston Park site in respond to local need.

Need or demand for additional places

24. If the proposals involve adding places—

(a) a statement and supporting evidence of the need or demand for the particular places in the area;

New lower school places are required in Marston Moretaine as a result of significant housing development in the area which has included 480 dwellings

being provided within the Marston Park development on land east of Bedford Road. This development includes a site for additional lower school provision to serve the village and has also provided capital contributions towards the cost of the new provision. A further minimum of 125 dwellings have outline planning consent to be built on land at Moreteyne Farm.

The Council has been working with schools in the area to review places and plan for the impact of demographic changes across the area over the next five years and beyond. The pressure on existing provision and the need for more places across lower schools in Marston Moretaine is clear and the Council is now bringing forward proposals to develop this additional site.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

N/A

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

N/A

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

N/A

- (b) a statement on the local capacity to accommodate displaced pupils.

N/A

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where

the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

Whilst not applicable, the Council has wished to ensure that any additional provision is built upon an existing successful and popular school.

Consultation on the proposed expansion of Church End Lower School, Marston Moretaine.

Queries / comments raised at public meeting – held at Church End Lower School on Tuesday 7 May 2013



Meeting led by –
 Brian Storey – Head teacher, Church End Lower School
 Rob Parsons – Head of School Organisation, Admissions & Capital Planning
 Keith Armstead – Senior Education Officer (Planning)

Note taker - Sue Barrow – Information Manager

Attendees = 30, including Ward Councillor Mrs Sue Clark

The Head teacher welcomed all to the meeting and introduced the speakers.

Rob Parsons and Keith Armstead gave a presentation regarding the proposal; which included the background of local housing growth, the legal process for commissioning new school places, the responsibility of the Council and the stages and length of the process involved.

Query / comment from public	Answer / response
The consultation talks about sharing resources – how will this be managed across the 2 sites?	We will work closely with the school to support the development of a structure of leadership and governance that can meet the challenges of a school across two sites. In addition each site will be provided with the physical resources it needs.
If it is to be built by September 2014, will there be sufficient time for the prepping of the school?	It is a 32 week build programme and it should be completed by the end of July (although bad weather could cause some delay). Revenue support has been made available to the school so that additional help can be bought in.
Is Mr Storey happy with the proposal?	Yes, it is very exciting. Press adverts have been placed for new staff. There will be sufficient management on both sites. The DfE will match fund phonics resources. We will also look at how year groups will come

	together as one where it is desirable. All children must feel that they are part of one school.
Will there be a staggered starting time for the 2 school sites?	This will be looked at. We will consider family circumstances. We will not intentionally split families. The number of children we are expecting at the new school will not all arrive on the same day therefore there will be the flexibility to manage a level of choice.
Would you propose to move a child who has been at the current school site for 3 years to the new site for just 1 final year?	Only if the parents wish to move the child.
Are you talking to the middle and upper schools about the additional children?	Yes – with the schools within the 'Wootton Pyramid' and those within the Marston Vale Trust plus Bedford Borough schools. There is a commitment from middle and upper schools that they will retain their catchment areas. We are collecting financial contributions from developers for all of the school places.
Will there be a pre-school on site?	Land is reserved for a nursery on site although we need to carry out more work on this.
Regarding the extra temporary classrooms for year 3, will these be continued for year 4?	No, at the moment the plan is just to use these for the 1 year. Although there is no upper class size limit for Key Stage 2, we are governed by legal requirements for Key Stage 1.
What is the trigger point that results in a village needing a new school? Does the school drive the developer or vice versa?	All proposed developments are contained within the Council's 'Local Development Framework' (LDF). The need for the extra housing is identified within it. The additional educational infrastructure must be provided as a result.

The Head teacher brought the meeting to a close and confirmed that the presentation will be made available via the school's website. Also that letters regarding the new school site will continue to be sent home to parents as the project progresses. A further public meeting will be held if deemed necessary.

Headline results of proposal to expand Church End Lower School

Appendix B

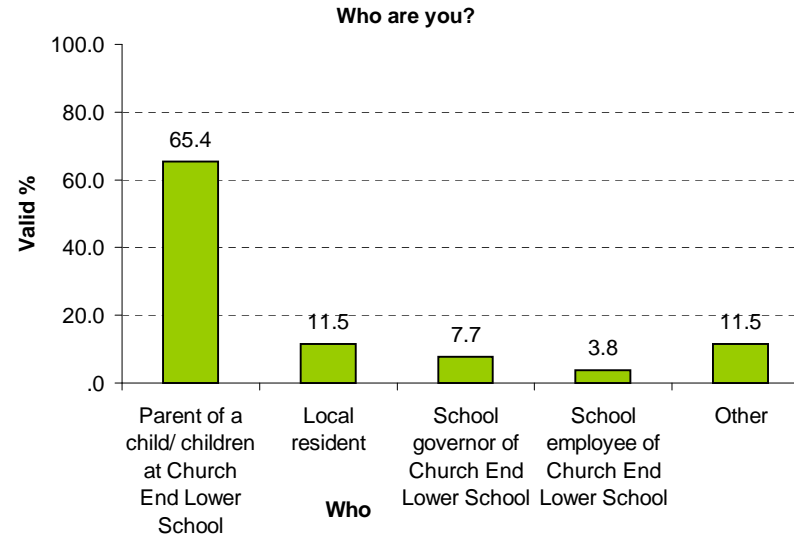
26 responses

Highlighting has been used to indicate a majority response.

Q1 Are you a: (Please tick one)

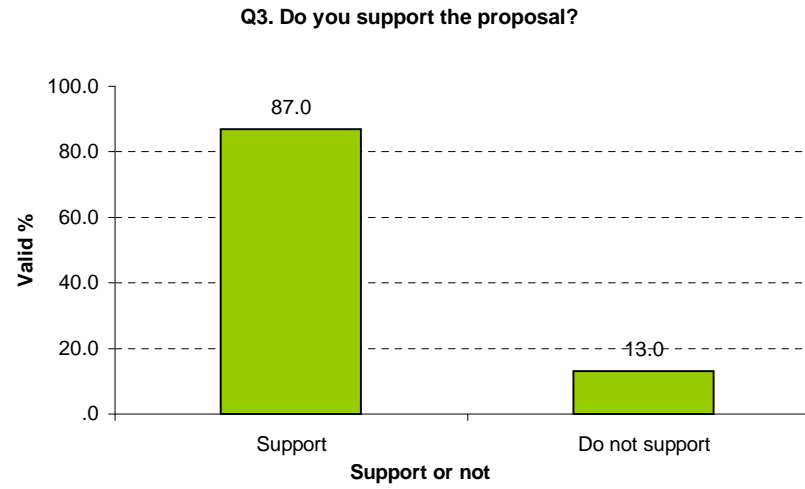
	Frequency	Percent	Valid Percent
Parent of a child/ children at Church End Lower School	17	65.4	65.4
Local resident	3	11.5	11.5
School governor of Church End Lower School	2	7.7	7.7
School employee of Church End Lower School	1	3.8	3.8
Other	3	11.5	11.5
Total	26	100.0	100.0

Q2. No respondents were a parent of a child/ children at another school



Q3. Do you support the proposal to expand Church End Lower School, in order to provide the additional lower school places required, within the Marston Park development on the land east of Bedford Road, Marston Moretaine?

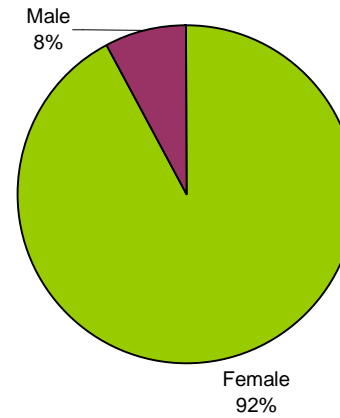
	Frequency	Percent	Valid Percent
Support	20	76.9	87.0
Do not support	3	11.5	13.0
Total	23	88.5	100.0
Missing	3	11.5	
Total	26	100.0	



Q5 Are you

	Frequency	Percent	Valid Percent
Female	24	92.3	92.3
Male	2	7.7	7.7
Total	26	100.0	100.0

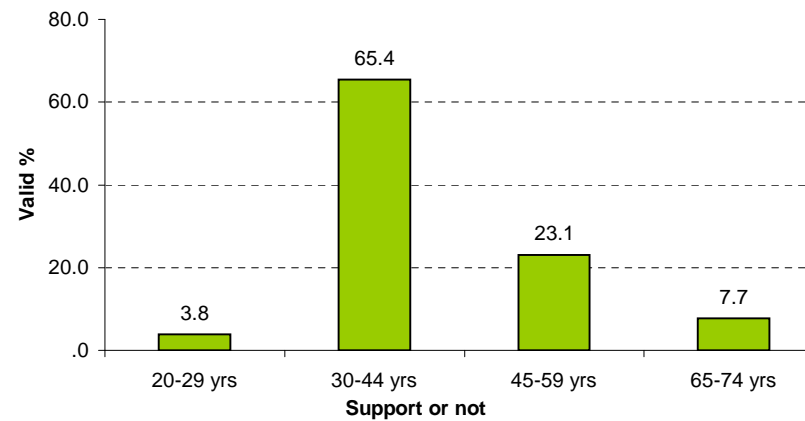
Q5. Male or female?



Q6 What is your age?

	Frequency	Percent	Valid Percent
20-29 yrs	1	3.8	3.8
30-44 yrs	17	65.4	65.4
45-59 yrs	6	23.1	23.1
65-74 yrs	2	7.7	7.7
Total	26	100.0	100.0

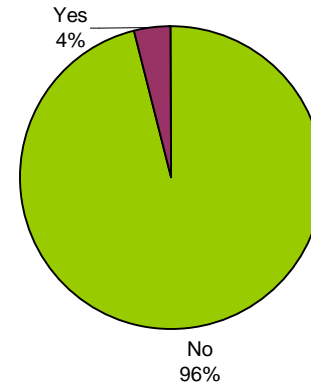
Q6. What is your age?



Q7 Do you consider yourself to be disabled?

	Frequency	Percent	Valid Percent
No	25	96.2	96.2
Yes	1	3.8	3.8
Total	26	100.0	100.0

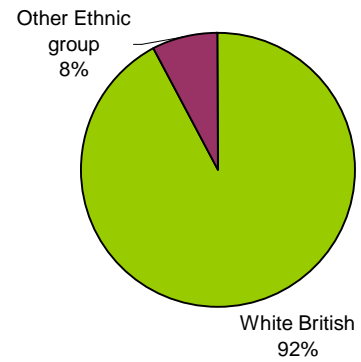
Q7. Do you consider yourself to eb disabled?



Q8 To which of these groups do you consider you belong?

	Frequency	Percent	Valid Percent
White British	24	92.3	92.3
Other Ethnic group	2	7.7	7.7
Total	26	100.0	100.0

Q8. To which of these groups do you consider you belong?





Appendix C

Consultation on the proposed expansion of Church End Lower School

to provide new school places for
children in Marston Moretaine

Monday 22 April 2013 –
Monday 20 May 2013

1. Introduction

Section 14 of the Education Act 1996 places a duty on Councils to secure sufficient and suitable school places for 5 – 16 year old children in its area. The Education and Inspections Act 2006 gives Councils a strategic role as commissioners, but not providers, of school places to promote parental choice, diversity, high standards, the fulfilment of every child's educational potential and fair access to educational opportunity.

2. Background

New lower school places are required in Marston Moretaine as a result of significant housing development in the area which has included 480 dwellings being provided within the Marston Park development on land east of Bedford Road. This development includes a site for additional lower school provision to serve the village and has also provided capital contributions towards the cost of the new provision. A further 125 dwellings are proposed on land at Moreteyne Farm.

The Council has been working with schools in the area to review places and plan for the impact of demographic changes across the area over the next five years and beyond. The pressure on existing provision and the need for more places in Marston Moretaine is clear.

3. Our proposal

The Council is proposing to provide the additional school places by **building on the new site within the Marston Park development** on land east of Bedford Road in Marston Moretaine.

It is proposed that this new school provision will be **an expansion of Church End Lower School**. The expansion of an existing school, effectively through the creation of a second campus to the existing school site, mirrors federation arrangements elsewhere in Central Bedfordshire where schools are managed in a similar way and governed across two or more sites. This would also retain the school's existing site ensuring that the need to provide local schools for local children, ensuring a sense of community belonging and also promoting sustainable modes of travel, are fulfilled. This provides an excellent opportunity for the existing school to also grow its leadership and management capacity across the two sites.

This plan is for new permanent accommodation within the Marston Park development to be ready for the 2014/15 school year. The admission arrangements for the new site will be finalised and published in time for the school admissions process for children who are due to start school in September 2014. The 'Your child's admission' booklet for September 2014 will be a guide for the parents of children born between 1 September 2009 and 31 August 2010, will be published by the Council in September 2013.

As a foundation school, the final admissions arrangements will be determined by the school's Governing Body but the current proposal is that admission to the enlarged school will continue to be based on the current criteria thereby ensuring that it serves the immediate community in which it is located. Thereafter, the school will work with parents to offer one of the two school sites.

4. Why are Church End Lower School and Central Bedfordshire Council consulting with you?

This proposal constitutes a significant expansion of Church End Lower School which requires both informal consultation and the publication of Statutory Proposals, in accordance with the Education and Inspections Act 2006. Informal consultation enables all interested parties to express their views on the proposal and thereby influence the decisions and actions made regarding the additional provision of school places.

Starting on page 4 of this document you will find a full list of Frequently Asked Questions (FAQs) which may help to address some immediate concerns that you may have. There may be other questions you wish to raise and we will be happy to respond to these at the public consultation meeting on Tuesday 7 May 2013.

5. The consultation process

You can **have your say via the online form** which is available on the Council's website at www.centralbedfordshire.gov.uk/consultations or you can complete pages 7 and 8 of this document and return them to the FREEPOST address provided at the end of the form. Completed forms should be returned by **5.00pm Monday 20 May 2013**.

Meetings will be held with the staff, union representatives and governors of Church End Lower School.

There will also be a **public meeting** which will be open to all interested parties. This meeting will be held at **Church End Lower School** on **Tuesday 7 May 2013** at **6.30 pm**.

The timeline for the process will be –

Action	Timescale/Deadline
Four week consultation period begins	Monday 22 April 2013
Staff and Governors meeting	Monday 29 April 2013
Public meeting	Tuesday 7 May 2013
End of consultation period	Monday 20 May 2013
Decision to be made regarding proposed additional school place provision	W/c 3 June 2013
If decision is made to proceed with the proposal, Statutory Notices will be published on	Monday 17 June 2013
Four week period for the submission of comments and/or objections in response to the Statutory Notices	From Monday 17 June until Monday 15 July 2013
End of Statutory Notice period	Monday 15 July 2013
Final decision regarding the proposal to be made by the Council's Executive Committee on	Tuesday 13 August 2013

If a decision is made to permanently expand Church End Lower School, formal implementation of the expansion will commence in September 2014 (i.e. for the 2014/15 academic year) with the provision of new permanent accommodation on the new site.

For more information about this proposal please contact Sue Barrow by telephone on 0300 300 5700 or email sue.barrow@centralbedfordshire.gov.uk

6. Frequently asked questions (FAQ's)

Q – What are you proposing to build at the new Land of Bedford Road site and what facilities will be available?

A – Although the proposal is to expand Church End Lower School, the new site will be a fully functioning and self sufficient campus. Proposals have therefore been developed which will provide for up to 150 pupils (aged 4+ - 9) to the recognised standards for this size and type of school. It is proposed that the main building will house 5 classrooms, a school hall, a kitchen area, administrative offices and an internal space that will provide a library/ICT space, quiet/group spaces and practical areas.

Outside there will be the expected range of outdoor spaces including a playing field, formal and informal hard play areas and a range of soft play and habitat areas. An indicative plan of the proposals has been shared with the school and will be available for the meetings. These will be subject to a separate planning application process and there will be a separate opportunity to comment on them as part of that process.

Q – When will the new school site open?

A - Subject to obtaining all the necessary consents it is proposed that the new school site will be operational from September 2014.

Q – Are there any interim proposals in advance of the new accommodation being ready?

A - We are already working with the existing school to ensure that, as far as possible, parental requests can be met ahead of the new accommodation being available. For example, Church End Lower has agreed to increase its admissions for in-area pupils on its existing site in advance of the new accommodation being available and the Council has agreed to provide additional temporary accommodation for this, if needed.

Q – Does the Council have the land and the funds to provide this new school site?

A – Yes, the land was transferred to the Council earlier this year. The costs are estimated at approximately £2.4m and the council is currently holding approximately £421 k in developer contributions secured under S106 agreements to cover this, with the balance due from future S106 contributions and Central Government grant funding.

Q - Will Church End Lower School be able to provide a full and varied curriculum on the new site?

A – The curriculum of Church End Lower School is well designed and matched to the needs, abilities, interests and aspirations of all children. Staff regularly review the curriculum currently and will plan the curriculum for the new school site to meet the requirements of the national curriculum and the needs of the community. The school also proposes to work with the local community to develop relevant extra curricular and extended school activities. Plus there will be added benefits in transferring children between the 2 sites to enable them to take part in wider events such as sporting fixtures and musical activities.

Q – How will admissions to the new school site be managed? Will there be an intake from across the age range?

A – When the new site opens we anticipate that it would be able to be fully operational across Key stage 1. However, it is anticipated that there would be smaller numbers in the older Key stage 2 age groups allowing mostly for siblings of younger pupils plus providing some capacity for some other and potentially new local pupils. The Council and Church End Lower School will work very closely together to plan for specific numbers and year groups in more detail as and when admission numbers and parental wishes are known.

Q – What provision will be made for early years and ‘wrap around’ care?

A – The current consultation is specifically related to provision for statutory aged pupils. As set out previously, the provision of extended school activities will be the subject of further discussions between the school and community to establish the type of provision and/or activities which are to be sought or needed and can be provided within the available accommodation. Church End Lower School is committed to working in close partnership with all organisations offering potential benefits to the wider school and village community.

In terms of nursery /pre school provision, this is not currently part of the consultation and is not subject to the same legal process. Whilst this will be desirable, further work is needed to establish the future requirements across the area; this will include further discussion with organisations such as Marston Vale Children’s Centre, Chimneytots and Central Bedfordshire’s Early Years Team

Q - Will the catchment area for Church End Lower School stay the same?

A - Yes the catchment area will remain the same, however as there will be two school sites, a priority area will operate for each school site serving their immediate vicinity within the existing catchment area

Q – If I live on the Land East of Bedford Road development and have 1 child already at Church End Lower School at the Church Walk site and a younger child due to start school in September 2014, will I be able to move my older child to join their sibling at the new site?

A –The school will discuss with parents their wishes, but it may depend upon the overall organisation, funding and staffing available to meet particular requests.

Q – Alternately, if I live on the Land East of Bedford Road development and have 1 child already at Church End Lower School at the Church Walk site and a younger child due to start school in September 2014, can my younger child go to the Church Walk site?

A – As above, the school will discuss with parents their wishes, but it may depend upon the overall organisation, funding and staffing available to meet particular requests.

Q – Will this expansion impact upon the existing staff at the school and will staff for the new site be drawn from the school’s current staff list, or will new staff be employed, or will there be a mixture of both?

A – The school will need to recruit new teaching and support staff to enable the larger school to operate effectively across both sites in the long term. Current Church End Lower School staff may be redeployed but a number of new staff will also need to be recruited. The exact deployment and mix of new and existing staff across the sites will be a matter for the Governing Body and will be subject to the actual numbers of pupils on roll at each site and across the two sites as a whole.

Q – My child currently attends Church End Lower School, how can I be assured that standards and provision will be maintained if resources are to be shared?

A – The governors and staff of Church End Lower School are proud of their well-earned reputation for high standards and inclusive approach as demonstrated by their recent Ofsted Inspection and subsequent report. All at the school are committed to continuing to provide a curriculum that is well designed and matched to the needs, abilities, interests and aspirations of all of their children and is based upon our well established ‘values approach’ to learning, on whichever school site they are based.

Q – How will the children on the new site be made to feel part of the whole school?

A – It is proposed that there will be at least an Assistant Head Teacher based permanently on the new site with the Head and Deputy operating across the two sites. Similarly, there would be expected to be other leadership roles which are shared across the two sites and some of the wider school's administrative and finance functions.

Teachers will design a curriculum which is mirrored at both sites and this will ensure equal opportunity and experience. For example, this will mean all children across the whole of Year 4 will be offered a residential experience at the same venue, at the same time. It is anticipated that teachers will utilise and exploit the facilities provided by both sites for all pupils.

Whilst both sites would retain the name Church End to reflect unanimity, we expect that each site will also need to have its distinct identity reflected in the name, e.g. Church End (Marston Park) Lower and Church End (Church Walk) Lower. The new names will be decided upon after consultation with both parents and children.

Q- Will there be transport arranged to move pupils between the two sites?

A- Pupils of Church End Lower School would be based at one of the two sites and would not be expected to need to move between the two sites to receive their education. Separate arrangements would be put in place for children to move from one site to the other should it be necessary to enable them to take part in extra events such as sporting fixtures and musical activities or whole school events. Once the housing estate is completed, there will also be a short walking route between the two sites.

Q - Will the children wear the same uniform on both school sites?

A – Again, this will be a matter for consideration by the school governors upon which we would expect them to consult with parents.

Q – Has the Council considered any alternative solutions other than the expansion of Church End Lower School?

A – Yes. A number of options were considered including the possible creation of a completely new school. However, in discussion with the wider partnership of schools which make up the Wootton School Pyramid and the Vale of Marston Schools Trust, there was a consensus that there was a preference to build upon the existing good practice from within the area and, if possible, to expand existing school provision rather than create a new school which, given the size, may be economically unviable and sit outside of the existing working group of schools. Furthermore, the expansion option offers a shorter time-scale for implementation and the ability to work with an existing school to provide an interim solution ahead of full implementation in recognition of the local shortage of lower school places across the area. In taking this forward the Council invited Church End Lower School to be considered for expansion. At its meeting on 19 March 2013, the Council's Executive considered the proposal and has recommended that consultation be undertaken on the option to expand Church End Lower School as likely to be able to deliver a successful outcome based on the school's current success, its management capabilities, its ability to manage the required changes and the ability to be able to provide transitional arrangements.

**Edwina Grant, Deputy Chief Executive / Director of Children's Services
Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford
SG17 5TQ**



Consultation on the proposal to expand
**Church End Lower School, Marston
Moretaine**

**Central
Bedfordshire**

Q1 Are you a: (Please tick one)

- Parent of child/children at Church End Lower School
- School employee of Church End Lower School
- School governor of Church End Lower School
- Local resident
- Other

Please specify _____

Q2 If you are a parent of a child/children currently at another school, please tell us which school. (Please write name of school)

Q3 Do you support the proposal to expand Church End Lower School, in order to provide the additional lower school places required, within the Marston Park development on the land east of Bedford Road, Marston Moretaine? (Please tick one)

- Support
- Do not support

Q4 Are there any comments you would like to make about this proposal?

Please turn over

About you

The following information will help us when considering your opinions and to make sure that we're getting the views of all members of the community. The answers will not be used to identify any individual. Our data protection statement is provided at the end of this form.

Q5 Are you (Please tick one) Male Female

Q6 What is your age? (Please tick one)

- Under 16 yrs 20-29 yrs 45-59 yrs 65-74 yrs
 16-19 yrs 30-44 yrs 60-64 yrs 75 yrs +

Q7 Do you consider yourself to be disabled? (Please tick one)

Under the Equality Act 2010 a person is considered to have a disability if he/she has a physical or mental impairment which has a sustained and long-term adverse effect on his/her ability to carry out normal day to day activities.

- Yes No

Q8 To which of these groups do you consider you belong? (Please tick one)

- Asian or Asian British Chinese White British
 Black or Black British Mixed Other Ethnic group

Please specify other _____

Q9 What is your postcode? _____

Thank you for your views

**Please return your completed form to the FREEPOST address below
(you do not need to use a stamp)**

**FREEPOST RSJS GBBZ SRZT
School Expansion Proposals for Church End Lower School
Central Bedfordshire Council
Priory House, Monks Walk
Chicksands, Shefford,
SG17 5TQ**

by 5pm on Monday 20 May 2013

Data Protection Act 1998

Please note that your personal details supplied on this form will be held and/or computerised by Central Bedfordshire Council for the purpose analysing feedback to the consultation on the proposed expansion to Church End Lower School, Marston Moretaine. The information collected may be disclosed to officers and members of the Council and its' partners involved in this consultation. Summarised information from the forms may be published, but no individual details will be disclosed under these circumstances. Your personal details will be safeguarded and will not be divulged to any other individuals or organisations for any other purposes.

Information classification: Protected when complete

MARSTON MORETEYNE PARISH COUNCIL

Clerk to the Council

Mrs. HTrustam
30 Armstrong Close
Wilstead
Bedford
MK45 3EJ
Tel: 01234 743598
Email: h.trustam@btinternet.com

22nd May 2013

Sue Barrow
School Expansion Proposals for Church End Lower School
Central Bedfordshire Council
Priory House
Monks Walk
Chicksands
Shefford SG17 5TQ

Dear Sue,

Marston Moreteyne Parish Council have given consideration to the proposals outlined to expand Church End Lower School in order to provide additional school places required as a result of the development at Marston Park.

The outcome of the discussions was that the Parish Council fully supports the proposals put forward within this document.

Yours sincerely,

H. Trustam

Mrs. H. Trustam
Parish Clerk